MINUTES

STORMWATER AUTHORITY **LOWER ALLEN TOWNSHIP**

REGULAR MEETING **October 1, 2026**

The following were in ATTENDANCE:

BOARD MEMBERS
Timothy Johnson, Chair
Lloyd Bucher, Secretary
Alison J. Shuler, Vice Chair
Richard Schin, Treasurer
Robert Edwards, Assistant Treasurer

TOWNSHIP PERSONNEL
Barbara Arnold, Environmental Programs Manager
Steven P. Miner, LATSA Solicitor
Robert Diehl, Assistant to Solicitor Miner

LIAISON
Commissioner Charles Brown

CALL TO ORDER

Chair Johnson called the October 1, 2026, Regular Meeting of the Lower Allen Township Stormwater Authority to order at 7:30 PM. He announced the meeting had been duly advertised for publication. Roll call was taken with all Board Members present.

APPROVAL OF MEETING MINUTES

A motion was made by Mr. **SCHIN** to approve the minutes of the September 3, 2026, Regular Meeting. The motion was seconded by Vice Chair **SHULER** and passed 3-0 with Mr. Edwards and Mr. Bucher abstaining.

AUDIENCE PARTICIPATION

Commissioner Brown stated that for the meeting dates in November and December President Caron would be in attendance on his behalf.

SOLICITOR REPORT

Mr. Miner prefaced his report by stating that a more extensive report will be given during executive session pertaining to the litigation with West Shore School District. Mr. Miner then proceeded with his report on Executive Order 14428 in regards to the Chesapeake Bay Restoration. This Executive Order rescinds the previous Order established by President Obama. The Order does not directly suspend or revoke any stormwater management fees. As far as Municipal Authorities, authorities have statutory authority to adopt stormwater management policies and provisions to allow the collection of stormwater fees.

TREASURERS REPORT

Mr. Schin reported that the cash balance as of September 22, 2026, was $3,260,397, reflecting a decrease of $7,038 since the September 3, 2026, meeting.

Below is a summary report of Stormwater billing accounts deemed "Uncollectable" with total balances through 9/22/2026. These balances include past due principal amounts plus penalties through Q3 2026.

Delinquent accounts

Property Owner	**Accts**	**Balance**
Commonwealth of PA	8	$18,179
PennDOT	4	$1,904,864
PA Turnpike	3	$232,404
PA Industrial School (SCI/Prison)	1	$682,115
TOTALS	**16**	**$2,837,563**

Mr. **SCHIN** motioned to approve the Treasurer's Report as presented.

Ms. **SHULER** seconded the motion to approve the Treasurer's Report. The motion passed 5-0.

ENVIRONMENTAL PROGRAMS REPORT:

Credits and Appeals Summary

Ms. Arnold reported that no applications for credits or appeals have been received since the September 3, 2026, Stormwater Authority meeting.

Reappointment of Board Member

Ms. Arnold presented the reappointment letter to the LATSA Board for the reappointment of Robert Edwards to the Lower Allen Township Stormwater Authority for a 5-year term.

A motion was made by Mr. **SCHIN**, seconded by Ms. **SHULER**, to reappoint Mr. Edwards to the Lower Allen Township Stormwater Authority for a 5-year term beginning January 1, 2027 through December 31, 2031. The motion passed 5-0.

2026-27 BMP Maintenance Invoice #4

Ms. Arnold presented Invoice #4 under the 2026-27 LandStudies BMP Maintenance Contract, which was approved in April. The invoice is split between Facilities and Stormwater; the Stormwater portion is $5,665.00 and is for maintenance of best management practices (BMPs). Staff recommended payment. Mr. Schin asked for clarification of the amount to be paid and the location of the amount on the invoice. Ms. Arnold explained that the invoice is for both Facilities and Stormwater and the amount from Facilities was extracted from the total leaving the Stormwater amount to be paid.

A motion was made by Ms. **SHULER**, seconded by Mr. **SCHIN**, to approve payment of BMP Maintenance Invoice #4 in the amount of $5,665. The motion passed 5-0.

2026 Infrastructure Project Pay Estimate #3

Ms. Arnold presented Pay Estimate #3 from Director Powell for the 2026 infrastructure project in The Cliffs development. The total due to EK Services is $220,649.50, of which $7,002.75 is for stormwater work. The remainder is for ADA and roadway work, which was approved by the Board of Commissioners at a previous meeting. Director Powell requested that the Authority approve payment of the $7,002.75 stormwater portion.

Ms. **SHULER** motioned to approve payment of the Authority's portion of the 2026 infrastructure project, Pay Estimate #3, in the amount of $7,002.75. The motion was seconded by Mr. **SCHIN** and passed 5-0.

2027 Infrastructure Project Pipe CCTV and Jetting Invoice

Ms. Arnold presented a memo for the CCTV and jetting of stormwater conveyance systems in the Cumberland Park area of Lower Allen Township. This work was presented to the Lower Allen Township Stormwater Authority at the July meeting with a quote. The invoice presented for the project is $14,861.00. Staff requested approval of the amount to be expended from the budget line 436-313 for 2027 Infrastructure Design.

Ms. **SHULER** motioned to approve the USG invoice for CCTV and jetting in the Cumberland Park development in the amount of $14,861.00. The motion was seconded by Mr. **SCHIN** and passed 5-0.

Proposal Municipal Services Center Rain Garden Planting

Ms. Arnold presented a proposal to replace current plantings in the MSC rain garden with native plants. The plants that would be removed are not native pollinators and have suffered damage from past winter storms. Staff requested a proposal from LandStudies, who have the current BMP maintenance contract, for the replacement of plants at the MSC rain garden. The proposed cost is $500 for 100 plugs.

A motion was made by Ms. **SHULER**, seconded by Mr. **BUCHER**, to approve the replacement of the current plantings with 100 native plugs at a cost of $500. The motion passed 5-0.

2026 Infrastructure and Paving Project – New Enterprise Invoices
Ms. Arnold presented 3 memos from Public Works Director Powell, all in regards to invoices from New Enterprise Stone and Lime for the purchase of materials for the 2026 Infrastructure and Paving Project. The purchase of materials was through the COSTARS program.

A motion was made by Ms. **SHULER,** seconded by Mr. **EDWARDS**, to approve the New Enterprise Stone and Lime Invoice in the amount of $2,911.89 for stormwater repair material. The motion passed 5-0.

A motion was made by Ms. **SHULER**, seconded by Mr. **EDWARDS**, to approve the New Enterprise Stone and Lime Invoices presented in the amount of $10,679.71 for stormwater repair material. The motion passed 5-0.

A motion was made by Ms. **SHULER**, seconded by Mr. **EDWARDS**, to approve the New Enterprise Stone and Lime Invoice in the amount of $3,663.64 for stormwater repair material. The motion passed 5-0.

UNFINISHED BUSINESS

Meeting Dates and Times
Following up from the July meeting, Ms. Arnold presented the dates and suggested keeping the times the same for the 2027 calendar year.

Mr. **EDWARDS** motioned to approve the meeting dates as presented. The motion was seconded by Mr. **BUCHER** and passed 5-0.

Ms. Arnold requested the Board make a motion for the times to be approved.

Mr. **EDWARDS** motioned to keep the meeting times the same; at 7:30 PM or following the LATA meeting. The motion was seconded by Ms. **SHULER** and passed 5-0.

Educational Credit
Ms. Arnold reviewed the proposed educational credit, which was discussed at previous meetings. She reported that she consulted with the Township's Director of Finance and confirmed that a 50% discount is already established in the billing code, so no new code would be needed, and staff could easily track the credit. She proposed that the credit be applied for one quarter so staff can see how it works, noting that the Board could choose to extend it to two quarters in the future.

The proposed criteria are: (1) Township staff must be involved in the event for it to be eligible, and staff would authorize and approve eligibility; (2) only residential property owners are eligible, for one credit per calendar year; (3) the credit may not exceed 50% and would be applied to the next quarters stormwater bill following participation, which would be explained to participants in advance; and (4) the property owner must be in good standing with the Township, consistent with the requirement for structural BMP credits.

Ms. Arnold explained that, to administer the credit, she would provide a list of eligible properties to be billed at 50% for the billing cycle and then restore normal billing afterward. In response to questions, she confirmed that property owners may receive the credit once per calendar year and that the plan is to hold multiple workshops each year. Board members expressed support for the proposal and recommended tabling the issue until the next meeting.

Chair Johnson asked for some ideas that would qualify for the education credit. Ms. Arnold presented some ideas of workshops that staff have offered residents in the past, including rain barrel workshops, flood awareness, and kayak safety courses.

Mr. **EDWARDS** motioned to approve the educational credit as presented. The motion was seconded by Mr. **SCHIN** and passed 5-0.

Selection of Representative for Solicitor Interviews

Ms. Arnold requested an appointment from the Board for a representative from LATSA to attend the interviews for solicitor. Ms. Arnold informed the Board that interviews were being scheduled the weeks of October 19 and 26 during the day. After discussion by the Board members regarding availability, a decision was made on a representative and alternative.

A motion was made by Ms. **SHULER,** seconded by Mr. **BUCHER**, to appoint Chair Johnson as the representative for the Lower Allen Township Stormwater Authority in the interview process and Ms. Shuler as the alternate. The motion passed 5-0.

ANY OTHER BUSINESS PERTINENT TO THE AUTHORITY

EXECUTIVE SESSION

Mr. Miner informed the Board that no action resulting from the Executive Session will be taken and the Board could adjourn the meeting.

ANY OTHER BUSINESS

ADJOURNMENT

With no other business pertinent to the Authority, the Regular Meeting of the Stormwater Authority adjourned at 8:07 PM to the executive session.